

Lititz recCenter kidZone

Policies

The kidZone program at the Lititz recCenter offers supervised short-term babysitting as a service for members and nonmembers who are using the recCenter facility. kidZone is available for children between the ages of two months and 10 years old. All infants must have their first set of shots (at 2 months) and be up to date on all vaccinations to be eligible for the program.

Hours

| | |
|---------------------|-------------------------|
| 8:00 am to 12:00 pm | Monday through Friday |
| 4:00 pm to 8:00 pm | Monday through Thursday |
| 8:00 am to 12:00 pm | Saturday |

Length of Service

| | |
|-------------------|------------------------|
| 2 month to 1 year | 75 minutes per session |
| 1 – 10 years old | 2 hours per session |

Fees

Members – FREE!

NonMembers - \$8 per child, per session

All payments must be made at the front desk. A receipt will be provided to give to the kidZone staff member upon entering the childcare room.

Sign in/Sign out

When arriving to kidZone, please have your membership card ready (key tag or mobile device). You will scan your card and staff will select the child(ren) you are dropping off, ask you where you will be in the building, and make sure we have a correct contact number in case of an emergency. When leaving with your child, please let the staff know and they will check you out. **YOU MUST BE PHYSICALLY PRESENT IN THE BUILDING. Children are required to wear a sticker with their name.**

Food/Drink

Due to allergies, **NO food or drinks are allowed in kidZone**; this includes Milk, candy and/or gum. Staff members reserve the right to remove any food or drinks brought in.

Parent Responsibilities

- All bags must be labeled with the child's name. **Please do not bring toys, books, or games from home. Staff will not be responsible for lost, damaged, or stolen items.**
- All children should be fed, changed, clean and wearing socks/shoes upon arrival.
- Staff are not permitted to bottle feed infants or give snacks to children.
- If a diaper change is necessary, you will be contacted (by page or phone call) by a recCenter staff member.
- Children must be accompanied by and signed into kidZone by an adult. They must be picked up by the same adult or adult on your membership account. Please let staff know if another adult will be picking up. To ensure the safety of the children, the staff may ask for identification.
- Parents are responsible for taking their children to and from other Lititz recCenter activities and classes.
- Parents should respect and be mindful of the kidZone hours of operation and policies. Staff will not be responsible for children after kidZone hours are over and will not deliver children to the parent or to an activity/class.
- If you are called/paged by kidZone, please try to **report within 10 minutes.**

Child Expectations

- No child should physically harm another child or staff member. Children should not willfully damage kidZone property. Any use of strong language by children or adults is not permitted.
 - Such behavior will be addressed by the staff. Staff may redirect or speak to the child about their behavior. If these attempts do not work, a time out may be used. If the behavior continues, parents will be called.
- In the case of severe discipline issues (violence, biting, etc.) the parent will be asked to immediately remove the child from the program for the remainder of the day.

Sick Child Policy

- ***Please do not bring your child to kidZone if they are ill or have been exposed to a contagious disease.***
- Children should not be brought in if they have conjunctivitis, have vomited or had diarrhea in the last 12 hours, fever, unexplained rash, lice, or any other contagious condition.
- If your child becomes ill or is seen to have any of the above symptoms, you will be required to pick your child up as soon as possible.
- kidZone staff may not administer any medications.
- Please inform the kidZone staff members of any allergies, asthma, seizure disorder or other medical conditions that you are aware your child has. We will keep this information confidential, but it helps to keep your child safe.